



**Your Safety • Your Mobility  
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**IDAHO TRANSPORTATION DEPARTMENT**

P.O. Box 7129 • Boise, ID 83707-1129  
(208) 334-8000 • [itd.idaho.gov](http://itd.idaho.gov)  
(208) 584-4343 [DMV.Idaho.Gov](http://DMV.Idaho.Gov)

January 5, 2026

State Board of Examiners  
PO Box 83720  
700 W. State St.  
Boise, ID 83720-0011

VIA EMAIL  
[bedexam@sco.idaho.gov](mailto:bedexam@sco.idaho.gov)

RE: Request for Assignment of CPO12400383, a Contract for Bluebeam.

Dear Sirs:

The Idaho Transportation Department (ITD) has received a request to assign Contract CPO192400383 from The Print Machine dba TPM, Inc to Symetri USA, LLC. This memo presents background information and analysis for your consideration.

Based on the available information, ITD has determined that the assignment is in the best interest of the State and respectfully requests the Board of Examiners to recognize the assignment.

**Background**

On January 15th, 2026, ITD received an email from The Print Machine, TPM, Inc informing us that TPM, Inc had been acquired by Symetri USA, LLC and is requesting assignment of the Contract's, according to the attached documents provided by the companies. We followed up with Symetri USA, LLC and they confirmed that 1) they had acquired TPM, Inc as of January 1st, 2026, 2) provided the assignment documents, and 3) review the assignment process and expectations with them. On February 5<sup>th</sup> 2026, ITD received all the required documentation from USA, LLC, and TPM, Inc. Below is a summary of the contract included with this request:

CPO192400383, for the Idaho Transportation Department, effective February 26th, 2019. The Contract provides Bluebeam Software Licensing. The Contract was awarded to Repro Products and assigned to TPM, Inc in 2022 for an initial one (1) year term and renewed annually six (6) times. At the 2025 expiration ITD requested and received approval for an exemption to continue this contract for an additional four years.

**Reason for Assignment**

Symetri USA, LLC has acquired TPM Inc and is requesting assignment of the Contract, according to the attached documents provided by the companies. ITD will continue to purchase Bluebeam Software for the foreseeable future and needs the contract to continue, subject to the Administrator's & Board of Examiners approval.

**ANALYSIS OF REQUEST TO ASSIGN**

When analyzing the appropriateness of assigning a contract that was issued pursuant to the competitive bid process, I've reviewed whether the assignee is equal to or better than the assignor, and the potential benefits and risks to the state to assign the contract rather than performing a full rebid.

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**Quality of Assignee**

The assignee, Symetri USA, LLC, started taking over the responsibilities of the contract in January. The communication we exchanged with Symetri USA, LLC have reassured us in their ability to provide top customer service, and that they will continue to provide the Bluebeam software services in a manner that is equal to or better than TPM Inc.

**Risk Analysis**

Rebidding the Contracts will result in a lapse in service resulting from the bidding process and/or during the transition process to a new provider. The Idaho Transportation Department relies on this service to design and plan highway construction projects. The pricing ITD is receiving is grandfathered in and significantly below market value. Given the potential for a lapse in service, price increases, and that there hasn't been a change in work performance, we don't find a rebid to be in the State's best interest.

**Conclusion**

There has not been any disruption in service with the Contract's in this request. We are confident that, Symetri USA, LLC will continue providing equal or greater performance over the remaining life of the Contract's. Taking all this into consideration, we respectfully ask that you accept the request to assign the above referenced contract from TPM Inc to, Symetri USA, LLC.

Thank you for your consideration of this matter. I will be available at both the subcommittee and Board meetings to answer questions and provide any requested information.

Sincerely,

*Kaylee Starman*

Kaylee Starman, Contracts Manager  
Email: [Kaylee.Starman@itd.idaho.gov](mailto:Kaylee.Starman@itd.idaho.gov)  
Phone: (208) 334-8049

Attachments: Request for Recognition of Assignment  
Administrator Acceptance of Assignment

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# STATE OF IDAHO

Phil McGrane | Secretary of State  
Business Office  
450 North 4th Street  
PO Box 83720  
Boise, ID 83702

February 26, 2026

Request Type: Certificate of Existence/Filing  
Request #: 0006675755  
Receipt #: 001285051

Issuance Date: 02/26/2026  
Copies Requested: 0

|                               |                                   |                         |               |
|-------------------------------|-----------------------------------|-------------------------|---------------|
| Regarding:                    | Symetri USA, LLC                  | File # :                | 4282991       |
| Filing Type:                  | Foreign Limited Liability Company | Delayed Effective Date: |               |
| Formation/Qualification Date: | 05/14/2021                        | Formation Locale:       | MASSACHUSETTS |
| Status:                       | Active-Existing                   | Inactive Date:          |               |
| Duration Term:                | Perpetual                         |                         |               |

## Certificate of Existence

I, Phil McGrane, Secretary of State of the State of Idaho, do hereby certify that effective as of the issuance date noted above

Symetri USA, LLC

is a Limited Liability Company formed in the jurisdiction set forth above and is authorized to transact business in this State.

Phil McGrane  
Idaho Secretary of State

Processed By: Business Division

Verification #: 038598940

10 Tara Blvd, Suite 420  
Nashua, NH 03062  
877.731.7171  
Brian.Plunkett@symetri.com

Date:

Idaho Transportation Department  
Attn: Kaylee Starman

Re: Acquisition of Bluebeam Business and Assumption of Contract CPO192400383

To Whom It May Concern:

Symetri USA, LLC ("Symetri") submits this letter in connection with the requested assignment of that certain Bluebeam contract, CPO192400383 (the "Contract"), currently held by The Print Machine dba TPM, Inc. ("TPM"), for the benefit of the Idaho Transportation Department.

Symetri has acquired TPM's Bluebeam business, including TPM's rights and interests in the Contract, and Symetri and TPM have executed a Request for Recognition of Assignment and related Administrator Acceptance of Assignment for Contract CPO192400383. Symetri respectfully requests that the Idaho Transportation Department recognize Symetri as the contractor of record for the Contract upon approval of the assignment by the Idaho State Board of Examiners pursuant to Idaho Code section 67-1027.

Symetri hereby expressly agrees to assume, perform, and be bound by all terms, conditions, obligations, and responsibilities of the "Contractor" under the Contract, without limitation. This assumption includes responsibility and liability for all obligations, acts, and omissions under the Contract, whether arising before or after the effective date of the assignment, to the extent such obligations, acts, or omissions are attributable to the performance of the Contract.

Symetri further represents that it possesses financial qualifications and insurance coverage that are equal to or greater than those possessed by TPM as of the effective date of the Contract, and that Symetri will provide an equal or greater quality of products and level of customer service than TPM has provided under the Contract.

Symetri also consents to service of process in accordance with the terms set forth in the Administrator Acceptance of Assignment and acknowledges that such consent will govern any service of process upon Symetri in connection with the Contract.

Enclosed for your reference and for inclusion with the assignment request are the following:

1. Executed Request for Recognition of Assignment (The Print Machine dba TPM, Inc. to Symetri USA, LLC) for Contract CPO192400383;
2. Executed Administrator Acceptance of Assignment for Contract CPO192400383; and



3. Certificate of [Existence/Registration] for Symetri USA, LLC issued by the Idaho Secretary of State.

If you require any additional information or documentation in support of this assignment request, please contact the undersigned.

Sincerely,

Symetri USA, LLC

Signed by: Brian Plunkett

Name: Brian Plunkett

Title: VP of People Operations

Date: 2/26/2026

**IDAHO STATE BOARD OF EXAMINERS  
Request for Recognition of Assignment**

"Assignor" as used herein is The Print Machine dba TPM, Inc

Address 1003 Laurens Road, Greenville, SC 29607

"Assignee" as used herein is Symetri USA, LLC

Address 10 Tara Blvd Suite 420 Nashua, NH 03062

"Board" as used herein is the State Board of Examiners, State of Idaho.

"Controller" as used herein is the Idaho State Controller and Secretary to the Board.

WHEREAS, the State of Idaho is or may be obligated to make payments to Assignor pursuant to its contractual or other obligations, more particularly described as follows:

Bluebeam contract CPO192400383

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WHEREAS, Assignor has agreed with Assignee to assign all rights of payment for the above obligations to Assignee as reflected by the attached Agreement; and

NOW THEREFORE, pursuant to I.C. Sec. 67-1027, Assignee requests the Board to specially approve assignment of the above obligations on the conditions listed below:

- (1) Assignee agreed that its rights shall be subordinate to any claims the State of Idaho or any of its agencies or instrumentalities have or may have against Assignor now or in the future. These claims include, but are not limited to, contracts, tort claims, taxes, fines or penalties of any sort.
  
- (2) If the state receives more than one claim against the amounts owed to Assignor, Assignee shall pay the state the total cost of evaluating such claims. These costs include but are not limited to reasonable attorney's fees for the evaluation of the conflicting claims and any expenses necessary for such evaluation, including but not limited to, photocopying, transcript costs or any travel costs as necessary. It

is intended that the State of Idaho be made whole in the event that there is any dispute over the sums involved.

(3) As to any payments made by the state to Assignee on the above-referenced obligations, Assignee agrees to defend, indemnify and hold harmless the State of Idaho for any claims made against the state resulting from such payments to Assignee. It is intended that the State of Idaho be made whole in any dispute involving payments made to Assignee.

The undersigned certifies that he/she is duly authorized by Assignee to execute this Agreement

DATED this 2nd day of February 2026.

**ASSIGNEE**

Signature: \_\_\_\_\_

Name: Brian Plunkett

Title: VP of Business Operations

**ASSIGNOR**

Signature: \_\_\_\_\_

Name: Phil Crosby

Title: CFO

State of Missouri )

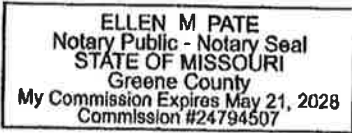
: ss.

County of Greene )

On this 4 day of February, 2026, before me, the undersigned, a Notary Public in and for said state, personally appeared Brian Brooks Plunkett known to me to be the ASSIGNEE whose name is subscribed to the within and foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Ellen M Pate



Notary Public for Central Bank  
Residing at Springfield, MO  
My commission expires 5-21-2028

(SEAL)

State of South Carolina

: ss.

County of Greenville )

On this 5 day of February, 2026, before me, the undersigned, a Notary Public in and for said state, personally appeared Phil Crosby, known to me to be the ASSIGNOR whose name is subscribed to the within and foregoing instrument, and acknowledged to me that he executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

Mackenzie Hite



Mackenzie E. Hite  
NOTARY PUBLIC  
State of South Carolina  
My Commission Expires  
August 1, 2022

Notary Public for TPM, Inc.  
Residing at Greenville, SC  
My commission expires Aug 1, 2022

(SEAL)

The Board, having duly considered the above request pursuant to I.C. Sec. 67-1027, specially approved the above request on \_\_\_\_\_, 20 \_\_\_\_\_. This assignment shall be effective seven (7) days after its approval by the State Board of Examiners.

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Brandon D Woolf, Secretary  
State Board of Examiners and  
Idaho State Controller

Note: a) After the Assignee and Assignor have completed this form, please mail to:

Idaho State Controller  
P.O. Box 83720  
700 West State Street  
Boise, Idaho 83720-0011

b) After the State Board of Examiners approves the assignment, an executed copy will be mailed to each party.

*The Request for Recognition of Assignment form to be used pursuant to Idaho Code 67-1027. The form will be submitted to the State Board of Examiners for approval after it has been completed and returned to the State Controller's Office. For more information, please contact the State Controller's Office, 208-334-3100, or [brdexam@sco.idaho.gov](mailto:brdexam@sco.idaho.gov).*

## ADMINISTRATOR ACCEPTANCE OF ASSIGNMENT

THIS ACCEPTANCE OF ASSIGNMENT (Acceptance) is entered by and between the State of Idaho, The Idaho Transportation Department, The Print Machine (TPM) ("Assignor"), and Symetri USA, LLC ("Assignee").

### RECITALS

- A. The State issued the following contract for the benefit of The Idaho Transportation Department: CPO192400383, Contract for CPO192400383, a Contract for Bluebeam. The contract was awarded to Assignor.
- B. As required by the terms of the contract and Idaho Code section 67-9230, Assignee requested the Purchasing Administrator approve assignment of CPO192400383, from Assignor to Assignee.
- C. Assignee has informed Purchasing that it has purchased Assignor and has requested assignment.
- D. The Idaho Transportation Department is willing to approve Assignee's request subject to the terms of this Acceptance.

### AGREEMENT

In consideration of the following representations, warranties, terms, conditions and covenants, the parties agree as follows:

1. CPO192400383, (the "Contract") remains in full force and effect in accordance with the contract's terms except as specifically modified in this Acceptance. All of the terms herein shall have the same meaning as contained in the Contract, except as specifically defined otherwise in this Acceptance.
2. Assignee has consented in writing to the following term concerning service of process:  

Contractor hereby consents to service of process upon it by registered or certified mail, return receipt requested, at its last known address. Contractor must notify the State in writing of any change of address to which service of process can be made. Service shall be completed upon Contractor's actual receipt of process or upon the State's receipt of the return thereof by the United States Postal Service as refused or undeliverable. Contractor shall have thirty calendar days after completion of service in which to respond.
3. Unless waived in writing by Purchasing, Assignee shall possess financial qualifications and insurance equal to or better than those possessed by Assignor upon the effective date of the Contract. Additionally, Assignee shall provide equal or greater quality of products and shall provide an equal or greater level of customer service as was provided by Assignor since the effective date of the Contract.
4. Assignee shall be responsible and liable for all terms of the Contract. Assignee is liable for acts and omissions of Assignor prior to the effective date of the assignment.

- 5. The parties hereto do not intend that any persons or entities other than the parties hereto, and their successors and assigns, shall have any rights or remedies hereunder. The parties hereto specifically disclaim any intent to bestow any enforceable benefit upon any third parties as against the parties hereto. Any benefit accruing to any such third party as the result of the execution of this Acceptance is merely coincidental and no third party may rely on receiving any such benefit.
- 6. This Acceptance shall be governed by, construed, and enforced in accordance with, the laws of Idaho without regard to its conflicts of law principles.
- 7. The Contract, as amended by this Acceptance constitutes the entire agreement between the parties and supersedes all prior agreements or understandings between the parties. The Contract may not be further amended in any manner except in a writing made and entered as set forth in the Contract or this Acceptance.

NOW THEREFORE, the parties have entered into this Acceptance effective as of the date of recognition by the Idaho Board of Examiners pursuant to Idaho Code section 67-1027.

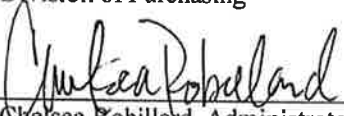
- ASSIGNOR -

- ASSIGNEE -

TPM  
 \_\_\_\_\_  
 Company Name  
 \_\_\_\_\_  
 Signed by:  
 Phil Crosby  
 \_\_\_\_\_  
 Authorizing Signature  
 \_\_\_\_\_  
 CFO  
 \_\_\_\_\_  
 Title of Authorizer  
 1/27/2026  
 \_\_\_\_\_  
 Date of Authorization

Symetri USA, LLC  
 \_\_\_\_\_  
 Company Name  
 \_\_\_\_\_  
 Signed by:  
 Erian Plunkett  
 \_\_\_\_\_  
 Authorizing Signature  
 \_\_\_\_\_  
 VP of Business Operations  
 \_\_\_\_\_  
 Title of Authorizer  
 1/28/2026  
 \_\_\_\_\_  
 Date of Authorization

STATE OF IDAHO  
Department of Administration  
Division of Purchasing

  
 \_\_\_\_\_  
 Chelsea Robillard, Administrator  
 2/27/2026  
 \_\_\_\_\_  
 Date